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6 December 1972

MEMORANDUM FOR: Chief, Counterintelligence Staff

SUBJECT: Specific Conditions Relative to the Servicing of Requests from Other U. S. Agencies for Investigative Action on American Citizens Overseas by the Clandestine Service

1. In order to avoid the slightest misunderstanding concerning investigations of Americans which we may conduct overseas on the legitimate request of another U. S. agency, the following instructions will be scrupulously observed in the handling of such requests by all components of the CI Staff.

a. No such requests will be accepted for investigative action unless they are in writing and signed by a duly authorized representative of the other agency. It is understood that, in a clear emergency, we may move on an oral request but we will cease conducting investigative action promptly unless the oral request is immediately followed up with confirmation in writing.

b. No request, written or oral, will be acted upon unless it is made clear in the request that the investigative action being asked for is in direct connection with an active security investigation being conducted by the requesting agency.

c. Requests from other agencies for assistance in their investigation of U. S. Government officials will be considered only if they are over the signature of a senior official of the other agency, such as, an Ambassador, an Assistant Secretary of State, the Director of Security of the other agency, or similarly responsible official. Such requests will require the approval within the service of the ADDP, the DDP or the DCI. In no instance will we initiate the investigation of any official of the U. S. Government. If we, in the course of the

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normal conduct of our counterintelligence responsibilities, come across indications of adverse involvement of a U. S. Government official, this information will be brought promptly to the attention of the chief of security of the agency involved.

2. I recognize that the above strictures have been a matter of general policy, but I am anxious to ensure that they are thoroughly understood and kept in mind by all officers of the CI Staff, and that the Staff in turn ensures that they are observed by all officers of the Clandestine Service.

Thomas H. Karamessines
Deputy Director for Plans

THK
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